



CHARACTER-BASED HIRING

APPLICANT INTERVIEW FORM

Print Name _____
 Last First M.I. Social Security No.

1. Would your previous supervisors say you were consistently on time? ___Yes ___No

Why or why not? _____

2. Would your previous supervisors say that your attendance was:

___Excellent ___Good ___Fair ___Poor

Please explain: _____

3. Would your past supervisors say you are orderly? ___Yes ___No

4. What does "being orderly", mean to you? _____

5. Would those who know you best say your word could be trusted? ___Yes ___No

Why or why not? _____

6. If you know a fellow employee is involved in immoral or illegal activity, what is your responsibility to your employer? _____

7. What are some legitimate reasons to miss work? _____

8. Was the previous company you worked for a good company? ___Yes ___No
Please explain: _____

9. Was your previous employer fair with regard to pay? Yes No
Please explain: _____

10. Would your previous supervisors say you were good at following instructions?
 Yes No
Why or why not: _____

11. What methods do you use to remember instructions? _____

12. Would your past supervisors say you get angry?
 Never Rarely Sometimes Often

13. What causes you to get upset on the job? _____

14. What outward signs should you watch for to ensure that a customer's needs are being met? _____

15. What do you think you owe your employer? _____

16. What does your employer owe you? _____

17. Would you have any difficulty in taking a drug/alcohol test at any time, if required by your supervisor?
 Yes No
If yes, please explain _____

18. Please check three areas in which you are weakest:

___ Contentment	___ Diligence	___ Dependability
___ Integrity	___ Loyalty	___ Meekness
___ Forgiveness	___ Orderliness	___ Punctuality
___ Truthfulness	___ Obedience	___ Self-Control

19. Please check three areas in which you are strongest:

___ Contentment	___ Diligence	___ Dependability
___ Integrity	___ Loyalty	___ Meekness
___ Forgiveness	___ Orderliness	___ Punctuality
___ Truthfulness	___ Obedience	___ Self-Control

20. What distinguishes your time from company time? _____

21. What are your goals? _____

22. How will this job help you achieve your goals? _____

23. Why do you want to work for this company? _____

Date

Signature